

Fall Arts & Crafts Fair INFORMATION

Faith Lutheran Church & School, Lincoln NE

Saturday, October 21, 2017, 9:00 a.m. to 4:00 p.m., 8701 Adams.

To request a space, please return an application with your payment.

***Every effort will be made to accommodate your requests,
subject to the number and sizes of booths available.***

- 1) The Arts and Crafts Fair hours will be from 9:00 to 4:00. Sign-in and set-up time will be from 6:30 to 8:45 on Saturday morning only. We ask that all booths stay open until 4:00 to assure our customers have a chance to shop all of the booths.
- 2) **All items must be home crafted by you.** No products produced by a local or nationwide corporation will be allowed. We will not accept commercial items (Watkins, Tupperware, etc.) or any imported items, nor will we accept baked goods or garage sale/ flea market items.
- 3) It is your responsibility to remove your merchandise at 4 pm on Saturday. Please be prompt in closing down, as the area will be needed for the Saturday evening worship service at 5:30 p.m.
- 4) Each exhibitor will collect their own money and will be responsible for collecting and paying sales tax. PLEASE remember to bring enough change for your use. The snack/lunch area is not prepared to provide change for exhibitors.
- 5) Available booth sizes are 10'x 10' for \$55.00 or 6'x 10' for \$35.00. In addition to the booth rental, we will have 8'x 30" tables available for rent for \$5.00 each, or you may use your own. Please plan your exhibit with these floor space dimensions.
- 6) You will be responsible for providing your own table cover, sign, backdrops etc. Backdrops, racks and tables that sit on the gym floor must have proper floor protection on the legs.
- 7) Theft, loss or damage to merchandise is the sole responsibility of the exhibitor.
- 8) ONCE RESERVATIONS HAVE BEEN ACCEPTED, NO REFUNDS WILL BE ALLOWED.

***Accommodations (booth sizes, location and electricity) are limited to availability.
We will be striving to provide an event with a variety of Art's and Craft's.
No spaces will be held until payment has been received.***

We will email a confirmation statement of your reservation as soon as possible. If you do not have an email address, a confirmation statement will be sent through regular mail. If you have any questions, you may contact the Church Office at (402) 466-6861 or e-mail us at faithlutherancraftfair@yahoo.com

*24-hour cancellation notice will be appreciated.
If at the last minute you are unable to attend, please call 402-314-5650*

PLEASE SAVE THIS INFORMATION FOR FUTURE REFERENCE.